

## **SNOW REMOVAL POLICY**

The snow removal policy consists of an effective way to clear main roads and subdivisions. This policy will set forth guidelines of when to salt, when to plow main roads, and when to do a total removal.

**Section 1: Salt Application-** Salt is mainly used for bridges and hills. Also, employees may salt specific locations as needed.

**Section 2: Primary and Secondary Road Plowing-** A snowfall event of two (2) inches or more will require that all main roads be plowed to help move traffic and emergency vehicles. Salt applications may also be used to assist in clearing the main roads. A list of the primary roads to be plowed is listed below in Section 6. Also, secondary roads shall be maintained once the primary roads are adequately cleaned up. A list of the secondary roads to be plowed is listed below in Section 7.

**Section 3: Requirement for a Total Removal-** A snowfall event of three (3) inches or more will require a total removal. A total removal will require that all public roads within the jurisdiction of the Town of Hagerstown be cleared of snow. Snow removal shall be conducted in the following sequence: primary roads, secondary roads, then roads within subdivisions. Dump trucks will concentrate on primary roads, while pick-up trucks will work secondary roads and roads within subdivisions. Personnel will be assigned to a designated area to plow. Also, during a total removal all cul-de-sacs will be plowed. However, cul-de-sacs shall be the last areas to be thoroughly cleaned during a total removal. Therefore, one pass will be made through cul-de-sacs while first clearing a subdivision. After the subdivision's main roads have been cleared, personnel will attend to clearing the cul-de-sacs completely. While plowing cul-de-sacs, snow shall not be piled up in front of mail boxes, and or fire-hydrants. However, it is the responsibility of each homeowner to remove snow from within 3' of their mailbox.

### **Section 4: Frequently Asked Questions**

**Question-** When are you going to get to my street?

**Answer-** All secondary roads will be cleared as soon as the primary arteries have been cleared.

**Question-** When will our subdivision get plowed?

**Answer-** After the snow has stopped falling and the primary and secondary roads have been cleared, personnel will be dedicated to clearing side streets, alleys and roads within subdivisions.

**Question-** When will you salt our street?

**Answer-** Salt applications are administered after all the streets have been cleared of snow. Should a slick spot arise or go unattended, contact Town Hall at 489-6171 and staff will be dispatched to salt the area of concern.

### **Section 5: Snow Removal Responsibility**

All roads under maintenance bonds or that have been dedicated to the Town will be maintained by the Town regarding snow removal. All other situations will require the developer and or owner to maintain (Performance Bonds).

### **Section 6: Primary Roads**

Baker Road

Dalton Pike

Parkway Drive

Paul Foulke Parkway  
North Sycamore Street

Perry Street  
Teetor Road

South Street  
Washington Street

**Section 7: Secondary Roads**

Canal Street  
Elm Street  
Harrison Street  
Maple Street  
Pearl Street  
Skyview Drive  
Walnut Street

Clay Street  
Factory Street  
High Street  
Northmarket Street  
Petty Street  
Southmarket Street

College Street  
Grandview Court  
Madison Street  
Northwood Street  
Plum Street  
South Sycamore Street

**Section 8: Subdivisions**

Conifer Drive  
Lexington Lane  
South Road  
Westlane Drive

East Graceland Heights Drive  
Maple Lane  
West Graceland Heights Drive  
Wildwood Drive