

Town of Hagerstown, Indiana

Office of Permits and Inspections

Terry Ford, Building Commissioner

Email: tford@hagerstown.in.gov Phone: 765-489-6171

Date: _____

Owner Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Project Address: _____

Legal Description: _____

Start/End Dates: _____ / _____

Description of Project: _____

Project Cost: _____ Project Square Feet: _____

Contractor Name: _____

Company: _____

Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Residential or Commercial? _____

**Please note: NO PERMIT IS VALID UNTIL IT IS BOTH PAID & SIGNED FOR
Any project started without a valid permit will be stopped and a fine will be assessed**

Attach the following to this application:

- (a) One (1) plat or scale sketch of the proposed location (Lot) reflecting boundaries of same. Note: If a part of a larger lot (split) will be used to construct upon, a survey will be necessary to show location and boundaries of such location, and such survey shall be attached to this application.
- (b) Two (2) set of plans and specifications showing the work to be done in regard to the proposed construction.
- (c) One (1) copy of a design release issued by the Fire Prevention and Building Safety Commission of Indiana, for construction within the regulatory jurisdiction of the State Building Commissioner and State Fire Marshall pursuant to IC-22-15-3-1.

I Hereby acknowledge the following:

I have read this application , and I attest the information which I have furnished, including that contained in the plan(s) is true and correct. I understand any misrepresentation may be cause for revocation of any permit or certificate of compliance issued in reliance upon such misrepresentation. I also understand that plans shall mean site, construction plans, and specifications, whether furnished prior to, or subsequent to the application date, and that all plans furnished subsequent to the application date constitute an amendment to the original application and must be specifically approved by the Hagerstown Building Commissioner and reflect his or her signature as proof of endorsement. I hereby agree as attested to by my signature to comply with all Hagerstown Ordinances and State Statutes, which regulate binding construction.

Owner/Agent Signature

Date

Office Use Only

Application Received on: _____

Application Approved on: _____

Application Denied on: _____

Application denied for the following reason(s): _____

Recommendations: _____

Signature of Building Inspector

Date